

## **State Library of Iowa**

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## **State Library report on Library Service Area revenues and expenditures**

### **Background**

SF2376 required the library service areas and the state library to work collaboratively to conduct a study of ways to streamline state-funded library operations and services. The library service areas were required to collaboratively submit their findings and recommendations in a report to the general assembly. The Iowa Library Association agreed to coordinate the study; the findings and recommendations are contained in the *Iowa Library Services Reorganization Report* dated November 1, 2010.

In addition, in accord with Iowa Code section 256.66 (14), the Library Service Areas submitted reports to the division of libraries and information services (state library) about the revenues the library service areas received from all sources, its expenditures, and its full-time equivalent positions by job title for the preceding fiscal year. Iowa Code section 256.51 (1)(k) required the division of libraries and information services to compile and evaluate the information contained in the reports and submit the summary and its findings and recommendations to the commission, the general assembly, chairpersons and ranking members of the joint appropriations subcommittee on education, and the fiscal services division of the legislative services agency. The following report summarizes the findings and recommendations from the division of library and information services.

### **Findings**

Total revenue reported by the Library Service Areas in FY10 was \$2,115,490. Of this, 73% (\$1,576,826) was received from the State of Iowa. The remaining 27% of the revenue (\$538,664) came from outside sources, fees and pass-through charges for services.

The total expenditure for salaries and benefits for all seven LSAs was \$1,214,187. The Library Service Areas reported 16.8 full-time equivalent positions in FY10. The number of FTEs in each area ranged from 1.8 to 3.0; the average is 2.4. Reported salary expenditures ranged from \$109,489 to \$175,925.

Five of the seven LSAs reported lower expenditures than revenues in FY10, with the excess funds ranging from \$2,138 to \$31,578. Two of the LSAs reported expenditures exceeding revenues of \$-13,527 and \$-41,834.

Each Library Service Area has a reserve fund, where unexpended funds are carried forward into succeeding years. The reserve fund amount totals approximately \$842,000, and the seven individual funds making up the total range from \$61,044 to \$234,051.

Effective July 1, 2011, the seven LSAs were reduced to six with the combining of East Central and Southeast into one LSA, as required by House Amendment 8516 to Senate File 2376 of the 2010 General Assembly.

### **Conclusion**

I support the recommendation in the Iowa Library Services Reorganization Report to combine the Library Service Areas and the State Library into a single agency. Enacting the proposed model would streamline the state's delivery of library operations and support services.

Under the new model, locally delivered, hands-on essential support services for Iowa libraries would be preserved. High quality library support and information services would be consistently available across the state. State dollars would be tracked within the state accounting system, and 7 budgets would be combined into one for increased efficiency and transparency. The need for separate bookkeeping, auditing, and payroll at each LSA would be eliminated. I am confident that, when implemented, the organizational model recommended in the *Iowa Library Services Reorganization Report* will bring about significant efficiencies while enhancing services to libraries in our state.

A handwritten signature in black ink that reads "Mary Wegner". The signature is written in a cursive style with a large, stylized "M" and "W".

Mary Wegner

State Librarian

State Library of Iowa

Library Service Areas Comparison		Library Service Areas FY 10 Budgets	Percent of LSA's Budget	Northwest LSA	North Centr. LSA	Northeast LSA	Central LSA	Southwest LSA	East Central LSA	Southeast LSA
Revenue	State GF Appropriation	\$1,405,992	66%	\$200,856	\$200,856	\$200,856	\$200,856	\$200,856	\$200,856	\$200,856
	State RIF Appropriation	\$50,000	2%	\$7,142	\$7,143	\$7,143	\$7,143	\$7,143	\$7,143	\$7,143
	State Library of Iowa contracts	\$120,834	6%				\$95,513		\$25,321	
	Interest	\$4,132	0%	\$136	\$483	\$401	\$1,711	\$571	\$489	\$341
	Fees	\$375,911	18%	\$4,108	\$49,029	\$790	\$144,785	\$8,165	\$159,768	\$9,266
	Misc	\$158,622	7%	\$0	\$55,125	\$98,664			\$219	\$4,614
	Reserves	\$0	0%							
	Total Funding	\$2,115,490	100%	\$212,242	\$312,636	\$307,854	\$450,008	\$216,735	\$393,796	\$222,220
FTE's		16.795		2.500	2.500	3.000	1.750	2.875	2.170	2.000
Expenditures	Salaries	\$938,918	45%	\$136,291	\$175,925	\$149,525	\$109,489	\$135,908	\$127,904	\$103,876
	Insurance & Benefits	\$275,269	13%	\$27,753	\$64,308	\$50,615	\$20,973	\$44,974	\$27,612	\$39,034
	LSA Group Insurance	\$128,473	6%						\$128,473	
	Staff Travel	\$23,331	1%	\$5,837	\$10,693	\$2,774		\$341	\$559	\$3,127
	Trustees Travel	\$1,617	0%				\$303		\$291	\$1,023
	Vehicle Operation	\$11,986	1%		\$1,466	\$3,072	\$874	\$2,681	\$1,125	\$2,768
	Insurance	\$13,644	1%	\$4,544	\$2,118	\$197	\$1,765	\$2,165	\$2,667	\$188
	Out of State Travel	\$2,858	0%						\$1,535	\$1,324
	Office Supplies	\$16,245	1%	\$2,571	\$2,008	\$1,378	\$3,629	\$1,687	\$1,184	\$3,787
	Library Materials	\$5,237	0%		\$406	\$158	\$100	\$273	\$663	\$3,637
	Printing & Binding	\$1,662	0%		\$1,662					
	Postage	\$14,013	1%	\$3,187	\$2,116	\$3,493	\$920	\$1,151	\$641	\$2,505
	Communications	\$25,130	1%	\$2,563	\$3,009	\$9,864	\$3,219	\$1,715	\$1,600	\$3,160
	Rent	\$68,745	3%	\$9,540	\$9,600	\$21,600	\$1,200	\$9,484	\$6,383	\$10,938
	Outside Professional Services	\$41,523	2%		\$14,076	\$5,831	\$13,065	\$3,837	\$2,800	\$1,914
	Outside Library Services	\$449,305	22%	\$23,681	\$65,971	\$33,466	\$280,992	\$9,059	\$29,545	\$6,590
	Outside Repairs	\$12,795	1%	\$5,981		\$87	\$728		\$334	\$5,665
	Equipment Purchases	\$10,263	0%	\$3,821	\$1,112		\$4,078	\$1,252		
	Equipment Leases	\$9,471	0%			\$3,368			\$6,103	
	Misc.	\$1,664	0%				\$488	\$70		\$1,106
	Grants to Public Libraries	\$25,500	1%						\$25,500	
	Total Expenditures	\$2,077,649	100%	\$225,769	\$354,470	\$285,428	\$441,823	\$214,597	\$364,920	\$190,642
	Excess (Deficiency) of funds	\$37,841		(\$13,527)	(\$41,834)	\$22,425	\$8,185	\$2,138	\$28,876	\$31,578
	Fund Balance at 06/30/10	\$842,628		\$111,717	\$74,191	\$211,848	\$234,051	\$61,044	\$80,324	\$69,453
	Fund Balance at 06/30/09	\$707,975		\$125,244	\$116,025	\$189,423	\$129,053	\$58,907	\$51,448	\$37,875